

District of: Ontario  
Division No. 09 - Toronto  
Court No. 31-2278141  
Estate No. 31-2278141

\_FORM 68\_  
Notice of Bankruptcy, First Meeting of Creditors  
(Subsection 102(1) of the Act)

Original  Amended

In the matter of the bankruptcy of  
Marko Creative Productions Inc.  
of the city of Toronto, in the Province of Ontario

Take notice that:

1. Marko Creative Productions Inc. filed (or was deemed to have filed) an assignment on the 31st day of July 2017, and the undersigned, Dodick Landau Inc., was appointed as trustee of the estate of the bankrupt by the official receiver (or the Court), subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.

2. The first meeting of creditors of the bankrupt will be held on the 21st day of August 2017, at 11:00 AM, at the office of Toronto Main, at 4646 Dufferin St., Suite 6, Toronto, ON, M3H 5S4.

3. To be entitled to vote at the meeting, a creditor must lodge with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.

4. Enclosed with this notice is a proof of claim form, proxy form, and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.

5. Creditors must prove their claims against the estate of the bankrupt in order to share in any distribution of the proceeds realized from the estate.

Dated at the city of Toronto in the Province of Ontario, this 3rd day of August 2017.

Dodick Landau Inc. - Licensed Insolvency Trustee

Per:



Rahn Dodick - Licensed Insolvency Trustee

4646 Dufferin St., Suite 6

Toronto ON M3H 5S4

Phone: (416) 736-4357 Fax: (416) 649-7725

District of: Ontario  
 Division No. 09 - Toronto  
 Court No.  
 Estate No.

Original  Amended

-- Form 78 --  
 Statement of Affairs (Business Bankruptcy) made by an entity  
 (Subsection 49(2) and Paragraph 158(d) of the Act / Subsections 50(2) and 62(1) of the Act)  
 In the matter of the bankruptcy of  
 Marko Creative Productions Inc.  
 of the city of Toronto, in the Province of Ontario

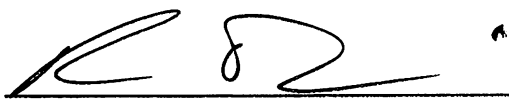
To the bankrupt:

You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of the bankruptcy, on the 31st day of July 2017. When completed, this form and the applicable attachments will constitute the Statement of Affairs and must be verified by oath or solemn declaration.

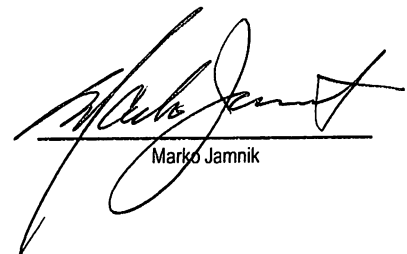
LIABILITIES (as stated and estimated by the officer)	ASSETS (as stated and estimated by the officer)
1. Unsecured creditors as per list "A" . . . . . 129,598.53	1. Inventory . . . . . 0.00
Balance of secured claims as per list "B" . . . . . 0.00	2. Trade fixtures, etc. . . . . 0.00
Total unsecured creditors . . . . . 129,598.53	3. Accounts receivable and other receivables, as per list "E"
2. Secured creditors as per list "B" . . . . . 18,523.00	Good . . . . . 26,220.00
3. Preferred creditors as per list "C" . . . . . 0.00	Doubtful . . . . . 0.00
4. Contingent, trust claims or other liabilities as per list "D"	Bad . . . . . 0.00
estimated to be reclaimable for . . . . . 0.00	Estimated to produce . . . . . 26,220.00
Total liabilities . . . . . 148,121.53	4. Bills of exchange, promissory note, etc., as per list "F" . . . . . 0.00
Surplus . . . . . NIL	5. Deposits in financial institutions . . . . . 0.00
	6. Cash . . . . . 0.00
	7. Livestock . . . . . 0.00
	8. Machinery, equipment and plant . . . . . 9,501.00
	9. Real property or immovable as per list "G" . . . . . 0.00
	10. Furniture . . . . . 1.00
	11. RRSPs, RRIFs, life insurance, etc. . . . . 0.00
	12. Securities (shares, bonds, debentures, etc.) . . . . . 0.00
	13. Interests under wills . . . . . 0.00
	14. Vehicles . . . . . 0.00
	15. Other property, as per list "H" . . . . . 0.00
	If bankrupt is a corporation, add:
	Amount of subscribed capital . . . . . 0.00
	Amount paid on capital . . . . . 0.00
	Balance subscribed and unpaid . . . . . 0.00
	Estimated to produce . . . . . 0.00
	Total assets . . . . . 35,722.00
	Deficiency . . . . . 112,399.53

I, Marko Jamnik, of the city of Mississauga in the Province of Ontario, do swear (or solemnly declare) that this statement and the attached lists are to the best of my knowledge, a full, true and complete statement of my affairs on the 31st day of July 2017 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED)  
 before me at the city of Toronto in the Province of Ontario, on this 31st day of July 2017.



Rahn Dodick, Commissioner of Oaths  
 For the Province of Ontario  
 Expires June 1, 2020



Marko Jamnik

**Rahn Dodick, a Commissioner, etc.,  
 Province of Ontario, for Dodick  
 London Inc. and Dodick London  
 Partnership. Expires June 1, 2020.**

District of: Ontario  
 Division No. 09 - Toronto  
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FORM 78 -- Continued


List "A"  
 Unsecured Creditors

Marko Creative Productions Inc.

No.	Name of creditor	Address	Unsecured claim	Balance of claim	Total claim
1	1012658 Ontario Inc.	. ON.	52,725.00	0.00	52,725.00
2	1012659 Ontario Inc.	. ON.	48,070.00	0.00	48,070.00
3	Bell Canada F-88 - Business Attn: Insolvency Department 4164498113	1 Carrefour Alexandre-Graham-Bell, Aile E3 Verdun QC H3E 3B3	260.00	0.00	260.00
4	Bob Kirilenko	60 Aurora Heights Drive Aurora ON L4G 2W8	1.00	0.00	1.00
5	Canadian Springs Water Company 110082990	6560 Mcmillan Way Richmond BC V6W 1L2	65.53	0.00	65.53
6	Canon Canada Inc Attn: Lisa Saccoccia JRA09404	8801 Trans-Canada Highway Saint-Laurent QC H4S 1Z6	1.00	0.00	1.00
7	Carlos Cordeiro	3973 Foxwood Avenue Mississauga ON L5N 7V4	1.00	0.00	1.00
8	CIBC Visa Proposals c/o TECHCOM Managed Services 4500040050691826	6-6150 Hwy 7, PO Box 486 Woodbridge ON L4H 0R6	1.00	0.00	1.00
9	CIBC Visa Proposals c/o TECHCOM Managed Services 4500040054391605	6-6150 Hwy 7, PO Box 486 Woodbridge ON L4H 0R6	1,580.00	0.00	1,580.00
10	CRA - Tax - Ontario Attn: Quebec Insolvency Intake Centre 103530606RC0001	Shawinigan - Sud National Verification and Collection Centre 4695 Shawinigan-Sud Blvd Shawinigan-sud QC G9P 5H9	1.00	0.00	1.00
11	CRA - Tax - Ontario Attn: Quebec Insolvency Intake Centre 103530606RT0001	Shawinigan - Sud National Verification and Collection Centre 4695 Shawinigan-Sud Blvd Shawinigan-sud QC G9P 5H9	14,500.00	0.00	14,500.00
12	CW Partners LLP	200 University Avenue, 14th Floor Toronto ON M5H 3C6	11,400.00	0.00	11,400.00
13	EHT Ontario Employer Health Tax Attn: Insolvency Unit	PO Box 627 6th Floor 33 King Street West Oshawa ON L1H 8H5	990.00	0.00	990.00
14	Helen Candeloro	45 Carlton Street, Ste. 1205 Toronto ON M5B 2H9	1.00	0.00	1.00
15	Michelle Gauthier	10 Bowmore Road Toronto ON M4L 3H7	1.00	0.00	1.00
16	Teresa Purcelewski	1047 On Bogart Circle Newmarket ON L3Y 8T4	1.00	0.00	1.00
<b>Total:</b>			<b>129,598.53</b>	<b>0.00</b>	<b>129,598.53</b>

31-Jul-2017

Date

  
 Marko Jamnik

District of: Ontario  
 Division No. 09 - Toronto  
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FORM 78 -- Continued

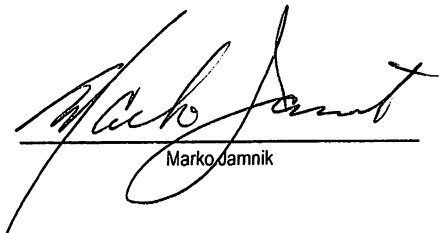
List "B"  
 Secured Creditors

Marko Creative Productions Inc.

No.	Name of creditor	Address	Amount of claim	Particulars of security	When given	Estimated value of security	Estimated surplus from security	Balance of claim
1	Canon Canada Inc Attn: Lisa Saccoccia R00172407	8801 Trans-Canada Highway Saint-Laurent QC H4S 1Z6	1.00	Business Assets - Canon C5240 (Lease)	28-Jul-2017	1.00		
2	CBSC Capital Inc. 003-0075590-0000	1235 North Service Rd. W., Ste. 100 Oakville ON L6M 2W2	1.00	Business Assets - Leased Digital Copier	28-Jul-2017	1.00		
3	CIBC Bankruptcies c/o TECHCOM Managed Services 00132/6008011	6-6150 Hwy 7, PO Box 486 Woodbridge ON L4H 0R6	6,090.00	Business Assets - Machinery - Computer Equipment Business Assets - Machinery - Ricoh B & W Copier Furniture - Office furniture Debts Due - Business - Accounts Receivable	26-Oct-2007 26-Oct-2007 26-Oct-2007 26-Oct-2007	6,090.00 0.00 0.00 0.00	2,910.00 .500.00 1.00 250.00	
4	CRA - Tax - Ontario Attn: Quebec Insolvency Intake Centre 103530606RP0001	Shawinigan - Sud National Verification and Collection Centre 4695 Shawinigan-Sud Blvd Shawinigan-sud QC G9P 5H9	12,430.00	Debts Due - Business - Accounts Receivable	28-Jul-2017	12,430.00		
5	Pitney Bowes Canada Ltd. c/o BankruptcyHighway.com Attn: Mike Timko 822807	PO Box 57100 Etobicoke ON M8Y 3Y2	1.00	Business Assets - Machinery - Pitney Bowes Equipment Lease	01-Jan-2015	1.00		
<b>Total:</b>			<b>18,523.00</b>			<b>18,523.00</b>	<b>3,661.00</b>	<b>0.00</b>

31-Jul-2017

Date

  
 Marko Damnik

District of: Ontario  
Division No. 09 - Toronto  
Court No.  
Estate No.

FORM 78 -- Continued

List "C"  
Preferred Creditors for Wages, Rent, etc.

Marko Creative Productions Inc.

No.	Name of creditor	Address and occupation	Nature of claim	Period during which claim accrued	Amount of claim	Amount payable in full	Difference ranking for dividend
Total:					0.00	0.00	0.00

31-Jul-2017

Date

  
Marko Jamnik

District of: Ontario  
Division No. 09 - Toronto  
Court No.  
Estate No.

FORM 78 -- Continued

List "D"  
Contingent or Other Liabilities

Marko Creative Productions Inc.

No.	Name of creditor or claimant	Address and occupation	Amount of liability or claim	Amount expected to rank for dividend	Date when liability incurred	Nature of liability
			Total:	0.00	0.00	

31-Jul-2017

Date



Marko Jamnik

District of: Ontario  
 Division No. 09 - Toronto  
 Court No.  
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FORM 78 -- Continued

List "E"  
 Debts Due to the Bankrupt  
 Marko Creative Productions Inc.

No.	Name of debtor	Address and occupation	Nature of debt	Amount of debt (good, doubtful, bad)	Folio of ledgers or other book where particulars to be found	When contracted	Estimated to produce	Particulars of any securities held for debt
1	Accounts Receivable	. ON .	Accounts Receivable	12,680.00 0.00 0.00		28-Jul-2017	12,680.00	
2	Other Accounts Receivable	. ON .	Other Accounts Receivable	13,540.00 0.00 0.00		28-Jul-2017	13,540.00	
Total:				26,220.00 0.00 0.00			26,220.00	

31-Jul-2017

Date



Marko Jamnik

District of: Ontario  
Division No. 09 - Toronto  
Court No.  
Estate No.

FORM 78 -- Continued

List "F"


Bills of Exchange, Promissory Notes, Lien Notes, Chattel  
Mortgages, etc., Available as Assets

Marko Creative Productions Inc.

No.	Name of all promissory, acceptors, endorsers, mortgagors, and guarantors	Address	Occupation	Amount of bill or note, etc.	Date when due	Estimated to produce	Particulars of any property held as security for payment of bill or note, etc.
Total:				0.00		0.00	

31-Jul-2017

Date

  
Marko Jamnik



District of: Ontario  
Division No. 09 - Toronto  
Court No.  
Estate No.

FORM 78 -- Continued

List "G"  
Real Property or Immovables Owned by Bankrupt

Marko Creative Productions Inc.

Description of property	Nature of bankrupt interest	In whose name does title stand	Total value	Particulars of mortgages, hypothecs, or other encumbrances (name, address, amount)	Equity or surplus
			Total:		0.00
			0.00		0.00

31-Jul-2017

Date



Marko Jamnik

District of: Ontario  
 Division No. 09 - Toronto  
 Court No.  
 Estate No.

FORM 78 -- Concluded

List "H"  
 Property

Marko Creative Productions Inc.  
 FULL STATEMENT OF PROPERTY

Nature of property	Location	Details of property	Original cost	Estimated to produce
(a) Stock-in-trade			0.00	0.00
(b) Trade fixtures, etc.			0.00	0.00
(c) Cash in financial institutions			0.00	0.00
(d) Cash on hand			0.00	0.00
(e) Livestock			0.00	0.00
(f) Machinery, equipment and plant		Computer Equipment	0.00	9,000.00
		Ricoh B & W Copier	0.00	500.00
		Pitney Bowes Equipment Lease	0.00	1.00
(g) Furniture		Office furniture	0.00	1.00
(h) Life insurance policies, RRSPs, etc.			0.00	0.00
(i) Securities			0.00	0.00
(j) Interests under wills, etc.			0.00	0.00
(k) Vehicles			0.00	0.00
(l) Taxes			0.00	0.00
(m) Other		Canon C5240 (Lease)	0.00	1.00
		Leased Digital Copier	0.00	1.00
			<b>Total:</b>	<b>9,504.00</b>

31-Jul-2017

Date



Marko Jamnik

Court No.

File No.

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In the matter of the bankruptcy of  
Marko Creative Productions Inc.  
of the city of Toronto, in the Province of Ontario

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Form 78 (Bill C-12)  
Statement of affairs (Business bankruptcy)

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Dodick Landau Inc. - Licensed Insolvency Trustee

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4646 Dufferin St., Suite 6  
Toronto ON M3H 5S4  
Phone: (416) 736-4357 Fax: (416) 649-7725

District of: Ontario  
Division No. 09 - Toronto  
Court No. 31-2278141  
Estate No. 31-2278141

FORM 31  
Proof of Claim  
(Sections 50.1, 81.5, 81.6, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1),  
and Paragraphs 51(1)(e) and 66.14(b) of the Act)

In the matter of the bankruptcy of  
Marko Creative Productions Inc.  
of the city of Toronto, in the Province of Ontario

All notices or correspondence regarding this claim must be forwarded to the following address:

\_\_\_\_\_  
\_\_\_\_\_

In the matter of the bankruptcy of Marko Creative Productions Inc. of the city of Toronto in the Province of Ontario and the claim of \_\_\_\_\_, creditor.

I, \_\_\_\_\_ (name of creditor or representative of the creditor), of the city of \_\_\_\_\_ in the province of \_\_\_\_\_, do hereby certify:

1. That I am a creditor of the above named debtor (or I am \_\_\_\_\_ (position/title) of \_\_\_\_\_, creditor).

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy, namely the 31st day of July 2017, and still is, indebted to the creditor in the sum of \$ \_\_\_\_\_, as specified in the statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. (Check and complete appropriate category.)

A. UNSECURED CLAIM OF \$ \_\_\_\_\_

(other than as a customer contemplated by Section 262 of the Act)

That in respect of this debt, I do not hold any assets of the debtor as security and  
(Check appropriate description.)

Regarding the amount of \$ \_\_\_\_\_, I claim a right to a priority under section 136 of the Act.

Regarding the amount of \$ \_\_\_\_\_, I do not claim a right to a priority.  
(Set out on an attached sheet details to support priority claim.)

B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ \_\_\_\_\_

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

C. SECURED CLAIM OF \$ \_\_\_\_\_

That in respect of this debt, I hold assets of the debtor valued at \$ \_\_\_\_\_ as security, particulars of which are as follows:  
(Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ \_\_\_\_\_

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ \_\_\_\_\_  
(Attach a copy of sales agreement and delivery receipts.)

- E. CLAIM BY WAGE EARNER OF \$ \_\_\_\_\_
- That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ \_\_\_\_\_,
- That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ \_\_\_\_\_,
- F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ \_\_\_\_\_
- That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ \_\_\_\_\_,
- That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ \_\_\_\_\_,
- G. CLAIM AGAINST DIRECTOR \$ \_\_\_\_\_

*(To be completed when a proposal provides for the compromise of claims against directors.)*  
 That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:  
*(Give full particulars of the claim, including the calculations upon which the claim is based.)*

- H. CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ \_\_\_\_\_

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:  
*(Give full particulars of the claim, including the calculations upon which the claim is based.)*

5. That, to the best of my knowledge, I \_\_\_\_\_ (am/am not) (or the above-named creditor \_\_\_\_\_ (is/is not)) related to the debtor within the meaning of section 4 of the Act, and \_\_\_\_\_ (have/has/have not/has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, and the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of Section 2 of the Act: (Provide details of payments, credits and transfers at undervalue.)

7. (Applicable only in the case of the bankruptcy of an individual.)

- Whenever the trustee reviews the financial situation of a bankrupt to redetermine whether or not the bankrupt is required to make payments under section 68 of the Act, I request to be informed, pursuant to paragraph 68(4) of the Act, of the new fixed amount or of the fact that there is no longer surplus income.
- I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Creditor

Phone Number: \_\_\_\_\_  
 Fax Number : \_\_\_\_\_  
 E-mail Address : \_\_\_\_\_

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits.  
 WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.  
 Subsection 20(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

District of: Ontario  
Division No. 09 - Toronto  
Court No. 31-2278141  
Estate No. 31-2278141

FORM 36  
Proxy  
(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

In the matter of the bankruptcy of  
Marko Creative Productions Inc.  
of the city of Toronto, in the Province of Ontario

I, \_\_\_\_\_, of \_\_\_\_\_, a creditor in the above matter, hereby  
appoint \_\_\_\_\_, of \_\_\_\_\_, to be  
my proxyholder in the above matter, except as to the receipt of dividends, \_\_\_\_\_ (with or without)  
power to appoint another proxyholder in his or her place.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Individual Creditor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name of Corporate Creditor

Per \_\_\_\_\_  
Name and Title of Signing Officer

Return To:

Dodick Landau Inc. - Licensed Insolvency Trustee

\_\_\_\_\_  
4646 Dufferin St., Suite 6  
Toronto ON M3H 5S4  
Phone: (416) 645-0542 Fax: (416) 649-7725  
E-mail: [brenda.mcknight@dodick.ca](mailto:brenda.mcknight@dodick.ca)

## Checklist for Proof of Claim

This checklist is provided to assist you in preparing the proof of claim form and, if appropriate, the proxy form in a complete and accurate manner. Please check each requirement.

### General

- The **signature of a witness** is required.
- The document **must be signed** by the individual completing the declaration.
- **Provide the complete address** where all notices and correspondence are to be forwarded along with your phone number, fax number and email address where appropriate.

### Notes

- It is permissible to file a proof of claim by fax or electronic mail.
- A creditor may vote either in person or by proxy at any meeting of creditors if the proof of claim is filed with the Trustee prior to the time appointed for the meeting.
- A quorum at any meeting of creditors consists of at least one creditor with a valid proof of claim in attendance in person or by proxy.
- A corporation may vote through an authorized agent or mandatary at meetings of creditors.
- In order for a duly authorized person to have a right to vote, they must be a creditor or be the holder of a properly executed proxy. The name of the creditor must appear in the proxy.
- A creditor who is participating in any distribution from an estate must have filed a proof of claim prior to the distribution being declared.
- In the case of an individual bankrupt, by checking the appropriate box or boxes at the bottom of the proof of claim form, you may request that the trustee advise you of any material change in the financial situation of the bankrupt or the amount the bankrupt is required to pay into the bankruptcy, and a copy of the trustee's report on the discharge of the bankrupt.

### Paragraph 1

- The creditor must state the full and complete legal name of the individual, company or firm.
- If the individual completing the proof of claim is a representative of the creditor, the individual's position or title must be identified.

### Paragraph 3

- The amount owing must be set out in paragraph 3.

## Paragraph 4

### Notes

- **Paragraph A** applies to *ordinary unsecured claims*. In addition to recording the amount of the claim, please indicate whether the claim has a priority pursuant to section 136 of the Act.
- **Paragraph B** applies to *lessor claims* in a commercial proposal. Please ensure that the claim applies to a commercial proposal and, if so, include the full particulars of the claim.
- **Paragraph C** applies to *secured claims*. Please indicate dollar value of the security and attach copies of the security document. In addition, please attach copies of the security registration documents, where appropriate. If you are a noteholder, attaching these documents is not necessary if you are in agreement with the amount on the Schedule "A" provided to you.
- **Paragraph D** applies to *inventory claims of farmers, fisherman and aquaculturists*. Please note that such claims apply to inventory supplied from farmers, fishermen and aquaculturists within 15 (fifteen) days of the date of bankruptcy. In addition, please attach copies of any applicable sales agreements and delivery slips.
- **Paragraph E** applies to *claims by wage earners*. Please note that such claims applies only for unpaid wages owed upon the bankruptcy of an employer or when the employer becomes subject to a receivership.
- **Paragraph F** applies to *claims by employees for unpaid amounts regarding pension plans*. Please note that such claims apply only to unremitted pension contributions outstanding when he sponsoring employer becomes bankrupt or is subject to a receivership.
- **Paragraph G** applies to *claims against directors*. Please note that such claims apply only to directors of corporations that have filed a commercial proposal to creditors that includes a compromise of statutory claims against directors.
- **Paragraph H** applies to *claims of customers of a bankrupt securities firm*. Please ensure that the claim of the customer is for net equity and, if so, include the full particulars of the claim, including the calculations upon which the claim is based.

## Paragraph 5

- All claimants must indicate whether or not they are related to the debtor, as defined in section 4 of the Act, or dealt with the debtor in a non-arm's-length manner.

## Paragraph 6

- All claimants must attach a detailed list of **all payments or credits** received or granted as follows:
  - a. **Within the 3 (three) months preceding** the initial bankruptcy event (including the bankruptcy or the proposal);
  - b. **Within the 12 (twelve) months preceding** the initial bankruptcy event (including the bankruptcy or the proposal) in the case where the claimant and the debtor **were not** dealing at arm's length.



## **Proxyholder**

### **Note**

The Act permits a proof of claim to be made by a duly authorized representative of a creditor but, in the absence of a properly executed proxy, does not give such an individual the power to vote at the first meeting of creditors nor to act as proxyholder of the creditors.

### **General**

- In order for duly authorized persons to have a right to vote, they must themselves be creditors or be the holders of a properly executed proxy. The name of the creditor must appear in the proxy.

### **Note**

- A creditor may vote either in person or by proxyholder.
- A proxy may be filed at any time prior to a vote at a meeting of creditors.
- A proxy can be filed with the trustee in person, by mail or by any form of telecommunication.
- A proxy does not have to be under the seal of a corporation unless required by its incorporating documents or its bylaws.
- The individual designated in a proxy cannot be substituted unless the proxy provides for a power of substitution.
- Bankrupts/debtors may not be appointed as proxyholders to vote at any meeting of their creditors.
- The trustee may be appointed as a proxyholder for any creditor.
- A corporation cannot be designated as a proxyholder.